ज्ञान-विज्ञान विमुक्तये

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

1.1	Name and Address of the University	Shri Ramasamy Memorial University Sikkim SRM University Sikkim, 5th Mile, Tadong, Gangtok, Sikkim, 737102
1.2	Headquarters of the University	Shri Ramasamy Memorial University Sikkim SRM University Sikkim, 5th Mile, Tadong, Gangtok, Sikkim, 737102
1.3	Information about University a. Website _____ b. E-mail _____ c. Phone Nos. _____ d. Fax Nos. _____ Information about Authorities of the University a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor _____ b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor _____ c. Ph. (including mobile), Fax Nos. and e-mail of Registrar _____ d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer _____	a. www.srmus.ac.in b. vc@srmus.edu.in c. 7797009999 d. NA **Chancellor** Name: Dr. P. Sathyanarayanan Phone No: 03592 231666, 03592232666 E.Mail: chancellor@srmus.edu.in **Vice Chancellor** Name: Prof. Ch. Satish Kumar Mobile No: 7797009999 Phone No: 03592 231666, 03592232666 E.Mail: vc@srmus.edu.in **Registrar (i/c)** Name: Prof. Toms K. Thomas Phone No: 9061526220 E.Mail: registrar@srmus.edu.in **Finance Officer** Name: Chander Krishnamoorty Phone No.: 9733210005 E.Mail: cfo@srmus.edu.in

<table>
<tr><td>1.4</td><td>Date of Establishment</td><td>October 2013</td></tr>
<tr><td>1.5</td><td>Name of the Society/Trust promoting the University (Information may be provided in the following format)

(Copy of the registered MoA/Trust Deed to be enclosed)</td><td>SRM TRUST
Copy of the Trust Deed is enclosed in Annexure-I</td></tr>
<tr><td>1.6</td><td>Composition of the Society/Trust
<table><tr><td>Name</td><td>Address</td><td>Occupation</td><td>Designation in the Society/Trust</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>
(Details to be provided in Appendix-I)</td><td>Details Provided in Appendix-I</td></tr>
<tr><td>1.7</td><td>Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:-
<table><tr><td>Name of the member</td><td>Address</td><td>Name of the society/trust</td><td>Designation in the Society/Trust</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>
(Details to be provided in Appendix-II)</td><td>Details provided in Appendix-II</td></tr>
<tr><td>1.8</td><td>Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:-
<table><tr><td>Name of the University / Educational Institution</td><td>Activities</td></tr><tr><td></td><td></td></tr></table>
(Details to be provided in Appendix-III)</td><td>No

Appendix-III</td></tr>
<tr><td>1.9</td><td>Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:-
<table><tr><td>Name of the Organization</td><td>Activities</td></tr><tr><td></td><td></td></tr></table>
(Details to be provided in Appendix-IV)</td><td>No

Appendix-IV</td></tr>
</table>

1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed) Enclosed Not enclosed	**Established under SRM University Sikkim act 2013** Enclosed in Annexure-2
1.11	Whether the University has been established by a separate State Act?	Yes

B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes, The University is unitary in nature.
2.2	Territorial Jurisdiction of the University as per the Act	Territorial jurisdiction of university is in the state of Sikkim.

2.3	Details of the constituent units of the University, if any, as mentioned in the Act	No
2.4	Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:- a. Place of the off-campus _____ b. Letter No. & date of the approval of State Government _____ c. Letter No. & date of the approval of UGC ____ (Details to be provided in **Appendix-V**) (Please attach attested copy of the approval)	No Appendix-V
2.5	Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:- a. Place of the off-shore campus _____ b. Letter No. & date of the approval of Host Country _____ c. Letter No. & date of the approval of Government of India ____ (Details to be provided in **Appendix-VI**) (Please attach attested copy of the approval)	No Appendix-VI

2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)	No
2.7	Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC? (Details to be provided in **Appendix-VII**) (Please enclose attested copy of the approval from the competent authority)	No Appendix-VII

C. Academic Activities Description

3. Academic Programmes

<table>
<tr>
<td>3.1</td>
<td>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference

(Details to be provided in Appendix-VIII)</td>
<td>Details of the programs offered by SRM University Sikkim during the academic year 2024-25 (Appendix-VIII)
<table>
<tr><th>Programme</th><th>Sanctioned Intake</th><th>Actual enrolment</th></tr>
<tr><td>UG</td><td>1525</td><td>818</td></tr>
<tr><td>PG</td><td>675</td><td>340</td></tr>
<tr><td>Diploma</td><td>-</td><td>-</td></tr>
<tr><td>PG Diploma</td><td>-</td><td>-</td></tr>
<tr><td>Certificate course</td><td>-</td><td>220</td></tr>
<tr><td>M.Phil</td><td>-</td><td>-</td></tr>
<tr><td>Ph.D.</td><td>-</td><td>23</td></tr>
<tr><td>Any other (pl. Specify)</td><td></td><td></td></tr>
</table>
</td>
</tr>
<tr>
<td>3.2</td>
<td>Current number of academic programmes/ courses offered by the University

(Details to be provided in Appendix-IX)</td>
<td>
<table>
<tr><th>Programme</th><th>Sanctioned Intake</th><th>Actual enrolment</th></tr>
<tr><td>UG</td><td>475</td><td>270</td></tr>
<tr><td>PG</td><td>340</td><td>160</td></tr>
<tr><td>Diploma</td><td>-</td><td>-</td></tr>
<tr><td>PG Diploma</td><td>-</td><td>-</td></tr>
<tr><td>Certificate course</td><td>-</td><td>13</td></tr>
<tr><td>M.Phil</td><td>-</td><td>-</td></tr>
<tr><td>Ph.D.</td><td>-</td><td>02</td></tr>
<tr><td>Any other (pl. Specify)</td><td></td><td></td></tr>
</table>
Details provided in Appendix-IX
</td>
</tr>
<tr>
<td>3.3</td>
<td>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:

a. Start new courses
b. To increase intake

If yes please enclose copy of approval and give course- wise details in the following format:- (Details to be provided in Appendix-X)</td>
<td>AICTE Approval
<table>
<tr><th>Name of the course</th><th>Statutory council</th><th>Whether approval taken</th></tr>
<tr><td>BBA</td><td>AICTE</td><td>Yes</td></tr>
<tr><td>MBA</td><td>AICTE</td><td>Yes</td></tr>
<tr><td>BCA</td><td>AICTE</td><td>Yes</td></tr>
<tr><td>MCA</td><td>AICTE</td><td>Yes</td></tr>
</table>
(Details to be provided in Appendix-X)
</td>
</tr>
</table>

<table>
<tr><td>3.4</td><td>If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-

<table><tr><td>Name of the Study Centre</td><td>Courses offered</td><td>No. of students enrolled</td></tr><tr><td></td><td></td><td></td></tr></table>
(Details to be provided in Appendix-VII)

(Please enclose copy of the course-wise approval of the competent authority)</td><td>No</td></tr>
<tr><td>3.5</td><td>Temporal plan of academic work in the University

Semester system/
Annual system</td><td>Semester System is followed in the University</td></tr>
<tr><td>3.6</td><td>Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-

a. Name of the course(s)
b. Since when started
c. w?

(Details to be provided in Appendix-XI)</td><td>No

Appendix-XI</td></tr>
</table>

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)

4. Student Enrolment and Student Support

Particulars		No. of students from the same State where the University is located	No. of students From other States	No. of NRI Students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian Origin students	
UG	M	339	89	0	41	0	469
	F	267	55	0	27	0	349
	T	606	144	0	68	0	**818**
PG	M	142	33	0	3		178
	F	141	19	0	2		162
	T	283	52	0	5		**340**
M.Phil	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-NIL-	-	-	-	-	-
Ph.D.	M	08	05	-	-	-	13
	F	09	01	-	-	-	10
	T	-	-	-	-	-	-
Diploma	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-NIL-	-	-	-	-	-
PG Diploma	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-NIL-	-	-	-	-	-
Certificate	M	-	-	-	-	-	-
	F	-	13	-	-	-	-
	T	-	-	-	-	-	-
Any Other (Pl. Specify)	M	-	-	-	-	-	-
	F	-	-	-	-	-	-
	T	-NIL-	-	-	-	-	-

M-Male, F-Female, T-Total

4.2	Category-wise No. of students

Category	Female	Male	Total
SC	31	32	63
ST	163	196	359
OBC	115	144	259
PH	0	0	0
General	184	242	426
Not Applicable*	28	46	74
Total	**521**	**660**	**1181**

Details Provided for regular students including Ph.D. of Academic Year 2024 – 2025

*** Note:** These students belong to international category thus this category is not applicable.

4.3	Details of the two batches of students admitted

Particulars	Batch 1			Batch 2		
	Year of Entry			**Year of Entry**		
	UG Year of Entry – 2020-23	PG Year of Entry – 2021-23	Total	UG Year of Entry – 2021-24	PG Year of Entry – 2022- 24	Total
No. admitted to the programme	437	195	632	272	253	525
No. of Drop-outs (a) Within four months of Joining (b) Afterwards	66	8	74	38	33	71
No. appeared for the final year examination	371	187	558	234	220	454
No. passed in the final exam	355	187	539	230	214	444
No. passed in first class	301	142	443	178	163	341

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details	Yes. Details of the same provided in Annexure-3
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	Yes. Financial help is given through scholarships. **Scholarship details** • Founder's Scholarship • SRM Students Integrated PG Program Scholarship • Sikkim Native Scholarship (COI Holders) • HRDD Quota Scholarship. • Employee's Ward Scholarship • Special Scholarship for Economically Backward Students • Special Scholarship for Manipur students (Newly added) The scholarship granted based on the above listed categories is applicable only for the Program's tuition fees. Details of the same provided in Annexure-4
4.6	In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M.Phil/Ph.D.	Yes. The University is offering Ph.D. programmes for various disciplines in full- time and part-time mode as per UGC Regulation, 2009. The University does not offer M.Phil. programs. Link to Website- https://srmus.ac.in/phd-program
4.7	Whether the University have a website? If yes please give website address and whether the website is regularly updated?	Yes. www.srmus.ac.in Yes, the website is regularly updated.
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?	Website, Print media, Electronic media, Digital platform, Social media pages and University website. Students are also informed through **School Connect program** directly.

<table>
<tr><td></td><td></td><td>Details given in Annexure-5

Link to Website:
https://srmus.ac.in/admission-procedure
https://srmus.ac.in/download-prospectus</td></tr>
<tr><td>4.9</td><td>Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:-
<table><tr><td>Name of the complainant</td><td>Complaint against</td><td>Date of complaint</td><td>Action taken by the University</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>
(Details to be provided in Appendix-XII)</td><td>Yes, the University has grievance redressal cell as well as discipline committee and Internal Complaint Committee (Women's Grievance Cell) to address the grievances.

Details provided in Appendix-XII

Link to website:
https://srmus.ac.in/Students-Support-Centre</td></tr>
</table>

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	The Board of Studies is constituted for each program to finalize the syllabus and curriculum proposed by the Department concerned and it is further approved by the Academic Council and Board of Management subsequently. Details provided in Annexure-6
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	University has a curriculum policy. Generally, any curriculum or syllabus is revised once in three years. The curriculum was updated latest in the year 2023-2024 under the New Education Policy for all under graduate programmes. The procedure to revise the syllabus in the university is through the feedback provided by the stake holders namely, subject teachers, students, alumni and employers, which is taken periodically. When a major modification is to be made in the syllabus or curriculum as per the requirements, before the completion of three years of its implementation, the BOS is conducted for the same and further approvals are taken from the statuary bodies. ***Details provided in*** Annexure-7

5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	Yes, the approval of the statutory bodies have been taken to start various courses at the University. Details enclosed in Annexure-8
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach	All the Under Graduate Programs offered at the University follow multi-disciplinary approach as per the National Education Policy. Most of the Post Graduate Programs follow multi-disciplinary and modular approach. For instance, MBA and MPH Programs offered in the University follows multi-disciplinary and modular Curricula.
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	Yes, the University has formulated Academic and Administrative Audit Committee to monitor the Quality of Academic and non-academic nature. Academic audit is conducted every year. Details are provided in Annexure-9 Link to Website: https://srmus.ac.in/IQAC-Reports
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)	➢ Guest Lectures / Expert Talks ➢ Industrial Visits / Field Visits ➢ Seminars, Webinars & Workshops ➢ Internships and projects ➢ On the Job Training (OJT) ➢ Academic Events in respective departments.
5.7	Please provide details of the examination system (Whether examination based or practical based)	Students are evaluated through continuous internal evaluation and end semester examination. **The internal evaluation** is mostly practical in nature and consist of Cycle Test, Model Test, Case Studies, Assignments, Quiz, Surprise Test, group discussion, Presentations and Seminars and Practical exercises. **The end semester** examination includes both theory and Practical. SRM Examination Automation System (SRMEAS) is fully automated. Right from the registration for examination, fee payment, timetable generation, allotment of invigilator, result passing, re-evaluation till dissemination of mark sheet and degree, the system is digitized. Due to examination system atomization the results are announced within 15 days.

		Details of SRMEAS manual attached in Annexure-10 Link to Website: https://srmus.ac.in/examination
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	Yes, the external experts are invited for evaluation. Centralized Paper Evaluation system is followed for both UG & PG Courses. Examination evaluation is done by both external and internal examiners.
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	Following number of cases were reported for malpractice in the following university examinations **Academic year 2023 – 24** Even Semester - 04 Odd Semester – 01 **Academic year 2022 – 23** Even Semester - 04 Odd Semester – 03 **Academic Year 2021 – 22** Even Semester -10 Odd Semester- 10 The Malpractice Monitoring Committee is formulated to review the malpractice cases. The action against the case is decided by the committee keeping in view the severity of the malpractice and the guidelines given for the same. The final approval is given by the Head of the Institution. The details of the above mentioned information and how it is dealt with is given in Annexure-11
5.10	Does the University have a continuous internal evaluation system?	Yes. Various internal test components like Unit test, Cycle test, Model Test, Assignments, seminars, surprise test and quiz are conducted across the semester. The weightage of 40% and 50% from internal evaluation is taken into consideration for UG & PG Programs respectively.
5.12	How are the question papers set to ensure the achievement of the course objectives?	As per the University guidelines, Question Papers are set according to the syllabus & later reviewed by the scrutiny committee. All the questions are mapped with CLOs to

<table>
<tr><td></td><td></td><td>ensure the achievement of the course objectives.</td></tr>
<tr><td>5.13</td><td>State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.</td><td>a. An internal and external question paper setter is identified for each subject. The list of external question paper setters is procured from the Head of the Department and the COE selects the question paper setters from the list.
b. The subject teacher is identified as the examiner. As per the availability, the external examiners are invited to evaluate the answer scripts.
c. Invigilation duty is carried on by internal faculty members. The Chief Superintendent allocates the duties.
d. A team of senior faculty members are also identified as the Flying Squad, who goes on rounds during the proceedings of the exam to ensure the proper conducting of the exams.</td></tr>
<tr><td>5.14</td><td>How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-
<table>
<tr><th>Year</th><th>Date of exams</th><th>Date of announcement of results</th></tr>
<tr><td></td><td></td><td></td></tr>
</table></td><td>Yes, the examinations are conducted on regular basis at the end of every semester. The announcement of the results is done within 15 days of completion of examination. The details are provided below:-
<table>
<tr><th>Year</th><th>Date of exams</th><th>Date of announcement of results</th></tr>
<tr><td rowspan="4">2021-2022</td><td>04-12-2022</td><td>06-12-2021</td></tr>
<tr><td>04-04-2022</td><td>08-04-2022</td></tr>
<tr><td>28-05-2022</td><td>03-06-2022</td></tr>
<tr><td>22-08-2022</td><td>27-08-2022</td></tr>
<tr><td rowspan="2">2022-2023</td><td>13-04-2023</td><td>24-04-2023</td></tr>
<tr><td>15-05-2023</td><td>26-05-2023</td></tr>
<tr><td rowspan="2">2023-2024</td><td>13-03-2023</td><td>25-03-2025</td></tr>
<tr><td>28-07-2023</td><td>04-10-2023</td></tr>
</table></td></tr>
</table>

D. Admission Process

6.1	How are students selected for admission to various courses? Please provide faculty-wise information a. Through special entrance tests b. Through interviews c. Through their academic record d. Through combination of the above Please also provide details about the weightage give to the above	Students are admitted on the basis of their Academic records.

<table>
<tr><td>6.2</td><td>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-
<table><tr><td>Name of the National / State level entrance exam</td><td>No. of total students admitted</td><td>% of students from the total admitted</td><td>Remarks</td></tr><tr><td></td><td></td><td></td><td></td></tr></table></td><td>No</td></tr>
<tr><td>6.3</td><td>Whether admission procedure is available on the University website and in the prospectus</td><td>Yes, the admission procedures are available in the website and prospectus The link of the page is given below.
https://srmus.ac.in/admission-procedure</td></tr>
<tr><td>6.4</td><td>Please provide details of the eligibility criteria for admission in all the courses</td><td>The details of Eligibility Criteria for all the courses is provided in Annexure-12</td></tr>
<tr><td>6.5</td><td>Whether University is providing any reservation/ relaxation in admission? If yes, please provide details in the following format:-
<table><tr><td>Category</td><td>No. of students admitted</td><td>% of quota provided for reservation and preparation in respect of actual enrolment</td><td>Remarks</td></tr><tr><td></td><td></td><td></td><td></td></tr></table></td><td>As per the guidelines of the Sikkim State Govt., the university follows 7 % of the seat reservation for SC, 13% for ST and 20% for OBC categories.
<table><tr><td>Category</td><td>No. of students admitted</td><td>% of quota provided for reservation and preparation in respect of actual enrolment</td><td>Remarks</td></tr><tr><td>SC</td><td>63</td><td>7%</td><td></td></tr><tr><td>ST</td><td>359</td><td>13%</td><td></td></tr><tr><td>OBC</td><td>259</td><td>20%</td><td></td></tr></table></td></tr>
<tr><td>6.6</td><td>Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-
<table><tr><td>Total No. of Seats (Course-wise)</td><td>No. of total students admitted</td><td>No. of students admitted under Management quota</td><td>% of students admitted under management quota</td></tr><tr><td></td><td></td><td></td><td></td></tr></table></td><td>No</td></tr>
<tr><td>6.7</td><td>What is the admission policy of the University with regard to NRI and overseas students?</td><td>Admissions are given to NRI and overseas students subject to their fulfilling eligibility criteria as per UGC norms.

Link to website:
https://srmus.ac.in/International-Students</td></tr>
</table>

E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	The details of Fee Structure for all the Programs is provided in Annexure-13 Link to website: https://srmus.ac.in/program-fee-structure
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	Nil
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes Fees Structure on Website: https://srmus.ac.in/program-fee-structure Prospectus: https://srmus.ac.in/download-prospectus
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	Yes. University charges the fee structure displayed in the website and in the prospects. No hidden charges are included. Fees Structure on Website: https://srmus.ac.in/program-fee-structure
7.5	Mode of Fee collection	100% Digital transfer. Payment modes: NEFT, Paytm / UPI / Credit / Debit cards, DD Link to Website: https://srmus.ac.in/program-fee-structure
7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	**Fee Concession Schemes** 1. Founder's Scholarship: 100% fee concession for School topper and 50% fee concession for School Second topper in any of the courses 2. SRM Students Integrated PG Program Scholarship-15% Fee concession 3. Employee's Ward Scholarship ranging from 50% to 100% is provided to the wards of the employee studying in the University. 4. Special Scholarship for Economic Backward Students-25% to 100% fee concession 5. Sikkim Native Scholarship (COI Holders)- 10% fee concession 6. HRDD Quota Scholarship -25% fee concession 7. Special Scholarship for Manipur Students - 10% fee concession.
7.9	Details of the Hostel Fee including mess charges	Rs. 85,000/- per year including Mess charge. Furnished Rooms and Wi-Fi connectivity.

7.10	Any other fee	No
7.11	Basis of Fee Structure	a. Taking into consideration the feasibility of payment by the local students b. Based on working cost c. Procured approval from finance committee
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	No
7.13	Whether University is providing any scholarship to students? If yes, please provide details.	Yes, University offers following scholarship schemes. **Scholarship Schemes:** 1. Founder's Scholarship: 100% for School topper and 50% for School Second topper in any of the courses 2. SRM Students Integrated PG Program Scholarship 3. Employee's Ward Scholarship ranging from 50% to 100% is provided to the wards of the employee studying in the University. 4. Special Scholarship for Economic Backward Students 5. Sikkim Native Scholarship (COI Holders) 6. HRDD Quota Scholarship 7. Special Scholarship for Manipur Students. Annexure-13A

F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise)	

Dept.	Professor		Associate Professor		Assistant Professor	
	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
	9	**9**	**17**	**7**	**66**	**68**

Details are provided in ***Annexure-14***

8.2	Details of teaching staff in the following format (Please provided details – Institution-wise and Department-wise) (Details to be provided in Appendix-13)

Dept	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications

8.3	Category-wise No. of Teaching Staff	

Category	Female	Male	Total
SC	0	4	4
ST	7	6	13
OBC	1	3	4
PH	0	0	0
General	22	41	63
Total	**30**	**54**	**84**

8.4	Details of the permanent and temporary faculty members in the following format

Particulars	**Female**	**Male**	**Total**
Total no. of permanent teachers	30	54	84
No. of teachers with Ph.D. as the highest qualification	13	42	55
No. of teachers with M.Phil as the highest qualification	4	0	4
No. of teachers with PG as the highest qualification	13	12	25
Total no. of temporary teachers	0	0	0
No. of teachers with Ph.D. as the highest qualification	0	0	0

No. of teachers with M.Phil as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	0	0	0
Total no. of part-time teachers	**1**	**5**	**6**
No. of teachers with Ph.D. as the highest qualification	1	5	6
No. of teachers with M.Phil as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	0	0	0
Total No. of visiting teachers	**4**	**0**	**4**

8.5	Ratio of full-time teachers to part-time/contract teachers	9:1
8.6	Process of recruitment of faculty -Whether advertised? (pl. attach copy of the ad) -Whether selection committee was constituted as per the UGC Regulation?	Yes, Advertised through Digital Platform like Naukri.com, Indeed.co.in, Social Media page and University website. Yes, the selection committee was constituted with internal as well as external experts. The details are enclosed in Annexure-15
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analyzed and used? Whether:- Self Appraisal Evaluation Peer Review Students evaluation Others (specify)	Yes Self-Appraisal only. Supporting Document provided in Annexure-16
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	Institution wise Ratio = 1.13 Department Wise Ratio mentioned in Annexure-17
8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:-	Yes

<table>
<tr><td></td><td>Scale of Pay with all the allowances

Professor –
Associate Prof.-
Assistant Prof. –

Mode of Payment – (Cash/Cheque)</td><td>Professor- 37400-67000 +AGP Rs 10000 plus allowances

Associate Prof- 37400-67000+AGP Rs 9000 plus allowances

Assistant Prof- 15600-39100 + AGP Rs 6000/7000/8000 plus allowances

Mode of Payment: Digital Transfer to individual staff’s bank account</td></tr>
<tr><td>8.10</td><td>Pay /Remuneration provided to:-

Part-Time Faculty –
Temporary Faculty-
Guest Faculty –</td><td><table><tr><td>Part Time Faculty</td><td>Rs-500 per Hour</td></tr><tr><td>Temporary Faculty</td><td>Rs-500 per Hour</td></tr><tr><td>Guest Faculty</td><td>Rs-500 per Hour</td></tr></table>Mode of Payment: Digital Transfer to individual staff’s bank account</td></tr>
<tr><td>8.11</td><td>Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/ Any other)</td><td>· Faculty members are provided with Staff room /cubicles, desktop/laptops with Wi-Fi connections.
· General group insurance cover for health and life protection.
· Concessional faculty quarters for subsidized accommodation.
· Subsidized rates for faculty and staff at campus hostels.
· Educational fee relaxation for wards and siblings of faculty and staff members.
· Sponsorship for faculty to attend conferences in India and abroad.
· Cash incentives for faculty publications and securing project grants.
· EPF facility for long-term financial security.
· Free transport for faculty and staff to and from campus.
· Regular in-house training programs for faculty, with waived registration fees.
· Observance of all state and central government holidays.
· Medical, maternity, and paternity leaves for faculty and staff members.
· 60 days of summer and winter vacations for faculty members.
· Various leave types, including casual, on-duty, special, and compensation leaves.</td></tr>
</table>

G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	Yes. Currently the University is operating in three academic blocks, namely, SRM University Main block, Science Block and Social Science Block. Letter for land acquisition: Annexure-18
9.2	Does the University have sufficient class rooms?	Yes Annexure-18A
9.3	**Laboratories & Equipment** (Details to be provided in **Appendix-XIV** and **Appendix-XV**)	Details are provided in Appendix-XIV **and** Appendix-XV
a)	Item Description (make and model)	
b)	Location (Department)	
c)	Value (Rs.)	
d)	Present Condition	
e)	Date of Purchase	
9.4	**Library**	
a)	Total Space (all Kinds)	2224.30 sq ft of the Central Library, Departmental Libraries in respective departments.
b)	Computer / Communication facilities	Yes, Communication through ERP and electronic mail
c)	Total no. of Ref. Books (Each Department)	Details are provided in Appendix-XIV
d)	All Research regular basis Journals subscribed on a regular basis	Yes

9.5	**Sports Facilities** (Details to be provided in **Appendix-XVI**)	Appendix-XVI
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	Considering the hilly terrain which poses constrain of space, as the State Private University, we utilize the sports complex provided by the Sikkim State Government whenever required for outdoor games and athletics. Indoor sports like Table Tennis, Chess, Carrom Board etc along with gymnasium are available at the University blocks.
b)	Track for Athletics	
c)	Basketball courts	
d)	Squash / Tennis Courts	
e)	Swimming Pool (Size)	
f)	Indoor Sports Facilities including Gymnasium	
g)	Any other	
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	Yes. Separate hostels for boys and girls, along with dedicated staff quarters.

H. Financial Viability

10.1	Details of the Corpus Fund created by the University Amount – FDR No. Date – Period - (Documentary evidence to be given)	Rs. 2.00 Crores (Rupees Two Crores only) in Canara Bank Deposit No. KB 146250 A/c No. 0941303001031/1 dated 23/06/2014 for 10 years as Endowment Fund in favour of Govt. of Sikkim. Details provided in ***Annexure - 19***
10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3 years)	<table><tr><td>S.No.</td><td>Year</td><td>Income</td><td>Expenditure</td></tr><tr><td>1</td><td>2021 - 22</td><td>8,47,52,637</td><td>9,99,06,960</td></tr><tr><td>2</td><td>2022 - 23</td><td>9,25,02,793</td><td>11,28,64,305</td></tr><tr><td>3</td><td>2023 - 24</td><td>8,52,79,275</td><td>14,18,40,684</td></tr></table> Details provided in Annexure-20
10.3	Source of finance and quantum of funds available for running the University (for last audited year) Fees – Donations- Loan – Interest- Any other (pl. Specify)-	<table><tr><th>Particulars</th><th>2021-22</th><th>2022-23</th><th>2023-24</th></tr><tr><td>Tuitions, Hostel & Exam Fees</td><td>7,97,56,699</td><td>8,47,12,913</td><td>7,63,13,457</td></tr><tr><td>SRM Trust Contribution</td><td>77,71,525</td><td>2,23,10,849</td><td>7,14,18,732</td></tr><tr><td>FD & Saving bank Interest</td><td>17,47,083</td><td>17,46,111</td><td>17,50,000</td></tr><tr><td>Registration, Prospectus & other Misc. receipts</td><td>32,48,855</td><td>60,43,769</td><td>72,15,818</td></tr><tr><td>Total</td><td>9,25,24,162</td><td>11,48,13,642</td><td>15,66,98,007</td></tr></table>

10.4	What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given	<table><tr><td>S.No.</td><td>Year</td><td>Unit cost of Education before Emp Cost</td><td>Unit cost of Education after Emp Cost</td><td>Nos. of Students</td></tr><tr><td>1</td><td>2021-22</td><td>33983</td><td>70,456</td><td>1445</td></tr><tr><td>2</td><td>2022-23</td><td>38568</td><td>79,989</td><td>1440</td></tr><tr><td>3</td><td>2023-24</td><td>54836</td><td>1,00,525</td><td>1211</td></tr></table>

I. Governance System

11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):- Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others (Details to be provided in **Appendix-XVII**)	Details to be provided in Appendix-XVII
11.2	Dates of the meetings of the above bodies held during the last 2 years (Enclose attested copy of the minutes of the meetings)	BOG, BOM, FC, AC, BOS Details enclosed in Annexure-21 ***Annexure – 21A***
11.3	What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.	20-30% BOS of each School comprises of 1. Deans of respective Faculty 2. External Experts (from Academics & Industry) 3. HOD 4. Internal faculty Members 5. Alumni
11.4	Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?	Yes. University does periodical reviews in different levels for the academic operations. 1. Departmental meetings are conducted periodically. 2. HODs' meetings with the Deans is conducted once a month 3. Deans meeting with the Registrar/ VC is conducted once a month.

J. Research Profile

12.1	Faculty-wise and Department- wise information to be provided in respect of the following:-	
	➢ Student Teacher Ratio	13:1
	➢ Class Rooms	62

	➢ Teaching labs	1.Multidisciplinary Research lab -1 2. Physics: 2 3. Chemistry: 2 3. Botany: 3 4. Zoology: 3 5. Hospitality and Tourism Studies: 4 6. Information Technology: 7 7. English : 1 8. Journalism and Mass Communication: 3 9. Public Health- 1 10.Management-1 Details provided in Annexure 22A
	➢ Research labs (Major Equipment's)	➢ Ariamx Real Time PCR ➢ Pulse Laser Ablation System ➢ UV/Vis Spectrophotometer ➢ Fluorescence Spectrophotometer ➢ Plant Growth Chamber ➢ BOD Shaker Incubator cum Growth Chamber ➢ Cooling Microcentrifuge ➢ Rotary Vacuum Evaporator ➢ -40 °C Deep Freezer ➢ Ultrasonicator ➢ Air Pollution Monitoring Sensor (NASA)
	➢ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars)	• Faculty of Sciences: 07 • Faculty of Social Sciences and Humanities: 03 • Faculty of IT and Management: 13
	➢ Publications in last 3 years (Year-wise list)	2021-22: 22 2022-23: 27 2023-24: 50 2024-25: 54 Details provided in Annexure 22B
	➢ No. of Books/Book Chapters Published	2021-22: 10 2022-23: 23 2023-24: 25 2024-25: 24 Details provided in Annexure 22C
	➢ Patents	11 (Details provided in Annexure 22D)
	➢ Transfer of Technology	Nil
	➢ Inter-departmental Research (Inter-disciplinary)	3 (Details provided in Annexure 22E)
	➢ Consultancy	2 (Details provided in Annexure 22F)
	➢ Externally funded Research Projects	21 (Details provided in Annexure 22G)
	➢ Educational Programmes Arranged	47 - List Enclosed Annexure-22

K. Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff

Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details

(Details to be provided in Appendix-XVIII)

13.2	Summary of the Non-Teaching Staff

Particulars	Female	Male	Total
Administrative Staff			
Group A	2	2	4
Group B	1	6	7
Group C	8	8	16
Group D	12	29	41
Sub Total	**23**	**45**	**68**
Technical Staff			
Group A	0	1	1
Group B	0	1	1
Group C	0	3	3
Group D	0	1	1
Sub Total	**0**	**6**	**6**
Grand Total	**23**	**51**	**74**

13.3	No. of Non-teaching staff category wise

Category	Female	Male	Total
SC	3	7	10
ST	7	12	19
OBC	1	18	19
PH	0	0	0
General	9	17	26
Total	**20**	**54**	**74**

13.4	Ratio of Non-teaching staff to students	**1:15**
13.5	Ratio of Non-teaching staff to faculty	**1:1**

14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years **S.No.** | **Course** | **No. of Candidates appeared** | **Result** | | | |	Details provided in Annexure-23

15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed	Yes. Date of Accreditation: 23 March, 2024 Period: 5 years Grade : A+ CGPA: 3.26 Grading System Followed: Grade Sheet Copy provided in Annexure-24
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under:- S.No. | Course | Whether Accredited | Period of Accreditation | | | |	No
15.3	Other Accreditations, if any	No

15.4	Any other information (including special achievements by the University which may be relevant for the University)	ISO 9001:2015 Quality Management System The Best Private University state award of the year 2023 ENVIRONMENT, ENERGY & GREEN CAMPUS AUDIT Details provided in ***Annexure – 25***

16. Strength and Weaknesses of the University

6.1	Strengths of the University	✓ With the visionary leadership and support from management, SRM University Sikkim benefits from its association with the esteemed SRM Group, ensuring a strong academic legacy. ✓ The university has invested in creating excellent infrastructure and facilities that cater to the diverse needs of students and stakeholders. ✓ The faculty at SRM University Sikkim is renowned for their multicultural backgrounds and research oriented mind-set. With over half of the faculty members holding doctorates and possessing extensive teaching and research experience in India and abroad, they bring a broad perspective to the teaching and learning process. This enhances the quality of education imparted to the students. ✓ The university has established strategic partnerships and research collaborations with esteemed national and international organizations, including NASA, ICMR, and DST, fostering a conducive environment for research and innovation. ✓ SRM University Sikkim takes pride in its well-functioning placement system, ensuring that students have access to employment opportunities in reputable companies. The university also facilitates collaboration and exchange programs with other SRM universities, providing students with valuable exposure and experiences. ✓ The institution follows a student-centric approach, prioritizing the holistic development and well-being of its students. ✓ Regular co-curricular activities are conducted to promote student involvement and enhance their learning experience. ✓ To streamline administrative processes and ensure effective communication, SRM University Sikkim has implemented the E-varsity (ERP framework). ✓ This system enables 24/7 connectivity among faculty, students, and parents, facilitating smooth functioning and efficient management of the university. These strengths collectively contribute to the success and reputation of SRM University Sikkim, positioning it as a leading institution committed to providing quality education and comprehensive

		development opportunities for its students in the Northeast.
16.2	Weaknesses of the University	✓ Due to the hilly terrain, connectivity and construction is a constrain because of which attracting students from other states and far off location is difficult. ✓ Because of the poor connectivity, attracting companies for placement is a difficult task. ✓ Lack of industrialization in this region has proven to be disadvantageous for students' exposure, training and fields visits. The only available industries are from Hospitality and Tourism and Pharma manufacturing.

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University https://srmus.ac.in/ugc-downloads-2025

Signed and Sealed by the Head of the Institution

VICE CHANCELLOR
SRM UNIVERSITY, SIKKIM
5th Mile,Tadong, Gangtok
Sikkim - 737102

SRM UNIVERSITY SIKKIM

Name and Signature of the Expert Committee